

MINUTES

**CITIZENS COMMITTEE FOR MICHIGAN STATE PARKS
ADVISORY COMMITTEE MEETING
Michigan United Conservation Clubs
2101 Wood Street
Lansing, Michigan
Thursday, May 12, 2005**

CCSP MEMBERS PRESENT

Tom Bailey
Betsy Clark
Hurley Coleman
Tom Ferguson
Christopher Graham
Jim Hendricks
Robert Hoffmeyer
Murdock Jemerson
Kathy Lewand
Mike McDonald
Charles Nelson
Todd Scott
Janet Howard Washington
Sam Washington

CCSP MEMBERS NOT PRESENT

Mary Pitcher
Bill Rose
Gary Soukup

Note: **Mr. Soukup** contacted **Sandy Simpson** stating his inability to continue to serve on the Citizens Committee for Michigan State Parks. Sandy requested that the send a written note indicting his official intent to withdraw from the CCSMP by May 20, 2005.

CCSP EX-OFFICIO MEMBERS PRESENT

Keith Charters
Sandra Clark
Donna Stine
Duncan Wyeth

CCSP EX-OFFICIO MEMBERS NOT PRESENT

Curtis Hertel

DEPARTMENT OF NATURAL RESOURCES (DNR) STAFF

Mr. Dennis Fedewa, Chief Deputy
Ms. Pat Stewart, Chief Communications Officers
Mr. Rodney Stokes, Legislative Liaison
Ms. Sharon Schaefer, Chief, Financial Services
Mr. Ron Olson, Chief, Parks and Recreation Division (PRD)
Ms. Sandy Simpson, PRD
Ms. Vicki Anthes, PRD
Mr. George Cameron, PRD
Mr. Tony Herek, PRD
Mr. Harold Herta, PRD
Mr. Lowen Schuett, PRD
Mr. Dave Freed, Chief, Office of Lands and Facilities
Mr. Bruce Watkins, Office of Lands and Facilities
Ms. Denise Gruben, Office of Lands and Facilities
Ms. Kelli Sobel, Special Projects

Ron Olson called the meeting to order of the Citizens Committee for Michigan State Parks (CCMSP) to order at 10:00 a.m. on Thursday, May 12, 2005, and welcomed members, DNR staff, and guests. **Olson** briefly summarized the agenda and packet for discussion.

CHAIRPERSON NOMINATING COMMITTEE REPORT & RECOMMENDATION

Nominating Sub-Committee for Chair of the CCSMP consisting of **Mike McDonald**, **Betsy Clark**, and **Chris Graham** met and submitted the endorsement for Chairperson of Mr. Murdock Jemerson, Director of the Parks and Recreation Department for the City of Lansing.

MOTION: **Committee member McDonald made a motion to support the appointment of Murdock Jemerson as Chairperson, supported by Committee member Graham, for approval. Motion unanimously carried.**

Mr. Jemerson enthusiastically accepted the nomination and counting on the committee efforts to implement long-range strategies towards a sustainable state parks and recreation areas system.

ADOPTION OF BY-LAWS OF THE CITIZENS COMMITTEE FOR MICHIGAN STATE PARKS

The Bylaw Sub-Committee of the CCSMP members **Donna Stine** and **Charles Nelson**, met and developed the bylaws for consideration of Committee of the whole (see Attachment A). **Ron Olson** stated that PRD staff does not have ex-officio member status.

Discussed the role of ex-officio members regarding voting privileges and group reiterated that nine of the 17 full-time members must be present to constitute a quorum. **Donna Stine** will prepare a draft resolution regarding voting status of ex-officio members.

MOTION: Committee member **Tom Bailey** moved to amend the by-laws to include the statement of ex-officio members are welcome, but not voting members. The motion was seconded by **Kathy Lewand**. The by-laws are accepted as amended and will be reconsidered when draft resolution is adopted.

ADOPTION OF MINUTES FROM CCMSP MEETING - MARCH 9, 2005

Chuck Nelson recommended amending the section "Parks and Recreation System Overview/Presentation in the minutes to read:

"PRD receives no general fund support. State parks and recreation areas annual operating budget comes from three primary sources: camping fees, motor vehicle permits and from oil and gas revenue in Michigan."

Also change minutes to reflect Robert Hoffmeyer as present and Jim Hendricks and Kathy Lewand as absent.

MOTION: Committee ex-officio member **Keith Charters** moved to approve the minutes with amendments of the March 9, 2005 CCSMP minutes. The motion was seconded by **Betsy Clark** and the minutes were unanimously approved.

FINANCIAL ANALYSIS

Kelli Sobel and **Tony Herek** presented the finance overview of the funding mechanisms for the state parks and recreation system. Plus, the funding history and projects, revenue enhancement ideas and information gathered from other states, financial summary, future spending needs, fiscal year 2004 funding sources, and balance sheet that assessed revenue for each state park and recreation area. **Tony** stated the updated 20/20 Vision plan will be added into the budget formula. Discussion followed regarding information contained in presentation.

Tony Herek will compare state parks and recreation areas data in relation to county parks and recreation systems and add infrastructure needs in totals. **Tony** to also provide the number of MVPs sold thus far.

Kelli discussed other state's methods of raising funds to pay for sustainable state parks and recreation systems and stated she would provide a copy of the state of Missouri CD for the committee to use as a prototype/model for fund raising ideas.

Bruce Watkins provided brief overview of the Michigan Department of Transportations cooperative partnership with PRD. This process is to inventory, evaluate, and strategize to the management of current/aging roads using the Pavement Surface Evaluation and Rating (PASER) rating system. **Bruce** shared that there are challenges to obtaining the funding for full implementation of the PASER plan, but a process is in place to manage DNR assets for all future funding levels.

Steve Arwood (former Natural Resources Trust Fund Board member) with the Heart of the Lakes Center for Land Conservation Policy shared the Heart of the Lakes public opinion survey. The committee members will review the survey. **Mr. Arwood** offered his services to the help the committee as well.

Ron Olson discussed the land boundary review process and we must be mindful when making budget decisions that could impact the future of the state parks and recreation system. **Donna Stine** stated the Governor's order to not close or sell state parks and recreation areas.

Discussed sub-committees appointments are shown below. Appointment committee members will be expected to report at the next CCMSP meeting.

SHORT-TERM FINANCE

Murdock Jemerson
Chuck Nelson
Keith Charters (NRC Ex-Officio)
Ron Olson, DNR Staff
Tony Herek, DNR State
Harold Herta, DNR

LONG-TERM COMMITTEES

Finance and Revenues:

Sam Washington
Todd Scott
Murdock Jemerson
Chris Graham
Jim Hendricks
Keith Charters (NRC Ex-Officio Member)
Ron Olson, DNR
Vicki Anthes, DNR
Tony Herek, DNR
Harold Herta, DNR

Stewardship:

Sandra Clark
Chris Graham
Bob Hoffmeyer
Chuck Nelson

Ray Fahlsing, DNR
Paul Curtis, DNR

Interpretation and Education:

Chris Graham
Kathy Lewand
George Cameron, DNR
Harold Herta, DNR

Programming and Operations:

Tom Bailey
Betsy Clark
George Cameron, DNR
Gary Ellenwood, DNR

Marketing:

Tom Bailey
Betsy Clark
Sandra Clark
Janet Howard
Kathy Lewand
Duncan Wyeth
Natalie Elkins, DNR
Colleen Steinman, DNR

MOTION: Committee member **Tom Bailey** moves to approve the sub-committees.
The motion was seconded by **Mike McDonald**.

Note: DNR staff added to sub-committees after May 12, 2005 meeting to provide department input.

LEGISLATIVE UPDATES

Rodney Stokes shared an overview of legislative activity as listed below. **Rodney** will work with **Ron Olson** when issue arise that impact the parks and recreation system for the committee to prepare resolutions for the Legislature.

- **Senate Bill 366:** Posting at park entrances whether or not hunting, or firearm usage is allowed within the state park.
- **Senate Bill 398:** Multi-State recreation passes.
- **House Bill 4024:** Notification of a new openings, or expansions, or state parks.
- **House Bill 4066:** Motor vehicle park permit; exempt certain recreation vehicles.
- **House Bill 4425:** Posting a notice when play structures contain chromated copper arsenate.
- **HJR Z:** To place in the Michigan Constitution the protection of DNR restricted funds.
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ALGONAC STATE PARK MANAGEMENT PLAN

Paul Curtis shared the long-range management plan for Algonac State Park and explained the four planning stages as follows:

- General Management Plan (GMP) - 20-year long-range goals
- 10-Year Action Plan - long range action goals to attain the GMP
- 5-Year Action Plan – specific actions to implement
- Annual Action Plan and Progress Report – what will be done this year and what progress was made on last year's plan

Paul also stated that the key tools of this plan addresses the specific characteristics of the park land as follows:

- Natural features
- Historic/cultural features
- Education/interpretation
- Recreational opportunities

Paul Curtis also summarized the appropriate management zones that applied at Algonac State Park: and named the Planning Team as follows:

<u>Name</u>	<u>Representing</u>
Paul N. Curtis, Chair	MDNR–PRD, Management Plan Administrator
Steve Pondo	MDNR–PRD, Park Manager
Anna Sylvester	MDNR–PRD, Pontiac North (past) District Supervisor
Luba Sitar	MDNR–PRD, Pontiac North (current) District Supervisor
Kristen Bennett	MDNR–PRD, Pontiac North District Planner
Carl Lindell	MDNR-PRD, Bay City District Supervisor
Mark Sine	MDNR-PRD, Lakeport SP Manager
Dan Lord	MDNR-PRD, Statewide Development Planner
Ray Fahlsing	MDNR-PRD, Stewardship Program Manager
Sarah Zalewski	MDNR-PRD, Park Ranger
Ron Pinson	MDNR-LED, Conservation Officer
Earl Cole	MDNR-FMFM, Fire Officer
Ernie Kafkas	MDNR-WD, Wildlife Biologist
Jeff Braunscheidel	MDNR-FD, Fisheries Biologist
Douglas Finley	MDNR-EO, Education and Outreach Manager
Mark Brochu	St. Clair County, Parks Director
Fred Fuller	St. Clair County, Drain Commissioner
Lisa Brush	Southeast Michigan Stewardship Network
Bill Bakeman	St. Clair Flats Re-enactment Group
Bill Furtaw	Michigan United Conservation Clubs, District 8
Dan Prior	Prior Plumbing Company (local business)

RESOLUTION: APPROVAL OF THE “ALGONAC STATE PARK GENERAL MANAGEMENT PLAN

Whereas, The Parks and Recreation Division has completed Phase 1 of its Management Plan for Algonac State Park;

Whereas, The planning process reflects sensitivity to natural resource values, historic/cultural resource values, recreation opportunities, and education opportunities, and is inclusive of all the Department of Natural Resources (Department) division programs and is representative of ECO-Management;

Whereas, The planning process was further inclusive of stakeholder, constituent, and public input; and

Whereas, The General Management Plan represents sound guidance for future planning phases that will be consistent with the mission of the Department and the Parks and Recreation Division, and reflective of the purpose and significance of Algonac State Park;

RESOLVED, That Citizens Committee for State Parks recommends approval of the Algonac State Park – General Management Plan by the Director of the Department; and

RESOLVED, That upon Director approval, the Parks and Recreation Division will commence planning of the Phase 2 – Long-Range Action Plan for Algonac State Park.

Submitted by: Ron Olson, Chief, Parks and Recreation Division
Date: May 12, 2005

MOTION: Committee member **Betsy Clark** moved to approve the Algonac State Park General Management Plan. Motion was seconded by Committee member **Tom Bailey** and the Algonac State Park General Management Plan was unanimously approved.

NEXT MEETING

The next CCMSP meeting is schedule as follows:

Friday, July 15, 2005
Tahquamenon Falls State Park
41382 W. M-123
Paradise, Michigan
Telephone: 906-492-3415
8:00 .m. – 12:00 noon (tour)
1:00 p.m. – 5:00 p.m.

The CCMSP meeting adjourned at 4:00 p.m.

**BYLAWS OF THE CITIZENS COMMITTEE
FOR MICHIGAN STATE PARKS**

ARTICLE I- NAME

The name of this organization shall be the Citizens Committee for Michigan State Parks (CCMSP)

ARTICLE II- PURPOSE

The purpose of this Committee is:

- A. Advise and make recommendations to the governor, the commission, and the legislature on state parks policy and provide guidance on state parks development, management, and planning issues.
- B. Seek the development of a broad variety of programs, facilities, and services for our citizens utilizing the state parks.
- C. Inform and education the public about the importance of and need for state parks.
- D. Strive to involve citizens in the planning and development of state parks and to ensure that the facilities, programs and projects are barrier-free and accessible to all citizens.
- E. Establish and maintain effective public relations regarding state parks, utilizing all appropriate communications media.
- F. Advise on financial planning and pursue adequate budget support for state parks.
- G. Serve as a liaison and coordinate with other agencies to ensure a cooperative effort to provide the most effective and economical services possible at state parks.
- H. Evaluate the state parks programs, facilities, services, and relationships periodically to assure that the committee's goals and objectives are being achieved.
- I. Advise and make recommendations to the department on the gem of the parks award, the state parks volunteer of the year award, and the state parks employee of the year award established under section 74124.

ARTICLE III-COMMITTEE MEMBERSHIP

Section 1 Composition The Committee shall consist of 17 individuals appointed by the Director of the Department of Natural Resources with the advice of the Natural Resources Commission.

Section 2 Substitutes A Committee member may send a substitute who shall have the voting power of the member. A Committee member shall not be counted as absent at a meeting where a substitute is present.

Section 3 Compensation Members shall serve without pay. Members of the committee may be reimbursed for their actual and necessary expenses incurred in the performance of their official duties as members of the committee.

ATTACHMENT A

Section 4 Terms Committee member shall serve for terms of four years or until a successor is appointed, whichever is later. No member shall serve for more than two consecutive terms.

ARTICLE IV -OFFICERS

Section 1 Title and Number The elective officers of the committee shall be a Chairperson, Vice-Chairperson, and a Secretary.

Section 2 Election Every other year, at the first meeting of the year, the members of the Committee shall elect officers from its membership. Officers shall be elected for a two-year term.

Section 3 Chairperson The Chairperson shall preside at meetings of the committee, appoint sub-committees and perform all duties generally pertaining to the office of the Chairperson.

Section 4 Vice-Chairperson The Vice-Chairperson shall perform the duties of the Chairperson in his absence.

Section 5 Secretary The Secretary shall in the absence of the Chairperson and the Vice-Chairperson, perform the duties of the Chairperson.

Section 6 Removal Committee officers may be removed from office by a vote of the majority of the members of the committee.

Section 7 Vacancies The committee may elect a person to fill any vacancy among the elective officers. A person so elected shall serve for the remainder of the term.

ARTICLE V – MEETINGS

Section 1 Number The committee shall meet at least twice per calendar year.

Section 2 Special Meetings Special meetings may be called by the Chairperson or if requested by 9 or more members.

Section 3 Quorum Nine members of the committee constitute a quorum for the transaction of business at a meeting of the committee. A majority of the members present and serving are required for official action of the committee.

Section 4 Policy Position All proposed policy positions shall be sent of the committee members at least one-week in advance of the next scheduled meetings. Electronic mailings are acceptable.

Section 5 Emergency Resolutions The adoption of emergency resolutions - those not sent out one-week prior to the meeting - shall required the approval of three-fourths of those present at a meeting at which there is a quorum.

ARTICLE V – MEETINGS (*Continued*)

Section 6 Official records. The official records of the committee shall be kept by and at the offices of the Department of Natural Resources. A writing prepared, owned, used in the possession of or retained by the committee in the performance of an official function is subject to the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

Section 7 Notice Notice of all meetings of the committee shall be given by mail at least 14 days before the meeting. Minutes of the previous meeting shall be submitted to the committee members prior to the next meeting.

Section 8 Open Meetings The business of the committee may perform shall be conducted at a public meeting of the committee held in compliance with the open meetings act, 1976, PA 267, MCL 15.261 to 15.275.

Section 9 Conduct Robert's Rules of Order shall govern the committee in which they are not inconsistent with these by-laws, any special rules of order the committees may adopt, and any statute applicable to this organization.

ARTICLE VI REMOVAL OF COMMITTEE MEMBERS

Section 1 Removal The committee may remove a member of the committee for incompetence, dereliction of duty, malfeasance, misfeasance, or nonfeasance in office, or any other good cause upon a major vote of the members.

Section Non-attendance of meetings- An individual shall be removed from the committee if he or she does not attend four consecutive meetings of the committee.

ARTICLE VI AMENDMENTS

These bylaws may be amended by a two-thirds vote of the Committee at a meeting at which a quorum is present, provided that the proposed amendment is circulated to the members at least ten days in advance of the regular or special meeting at which the members are to vote.